Everett Public Schools T-Shirt Ordering Instructions

Visit the Everett School District receipting website at:
https://wa-everett.intouchreceipting.com/ Skip to the following page if using this link.

OR follow these steps below from the school district main homepage:

Click on the
$ PAYMENTS button
on the district's homepage
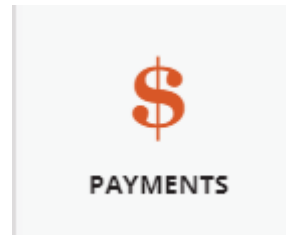
On the new screen click on the
Payments Online button.

Payments Online

Once again, select the
Payments Online link.

Payments Online

Payments Online is an
Schools purchases, fines or fees. Users
textbook fines. On a school by school b
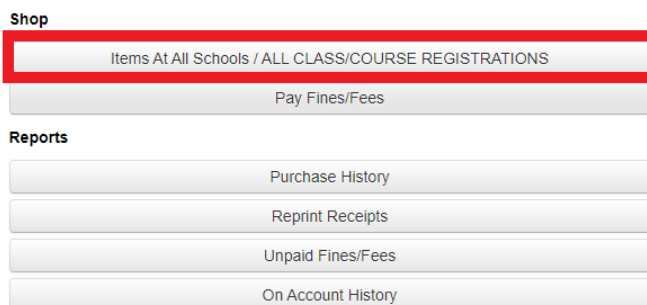available for internet purchase.

If you've made a payment before through the district's InTouch interface, use your existing login credentials.

If not, select sign in as a GUEST on the bottom left corner of the screen to create an account.

Enter in all the required fields to establish an account and then continue by hitting sign up.

Once you've progressed to the sign in screen, select:

Items at all Schools / All Class/Course Registrations

Shop

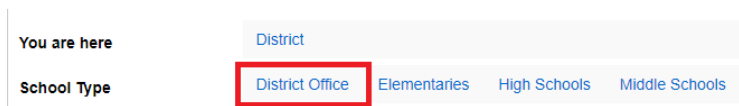| Items At All Schools / ALL CLASS/COURSE REGISTRATIONS |
| Pay Fines/Fees |

Reports

| Purchase History |
| Reprint Receipts |
| Unpaid Fines/Fees |
| On Account History |

Select **District Office**

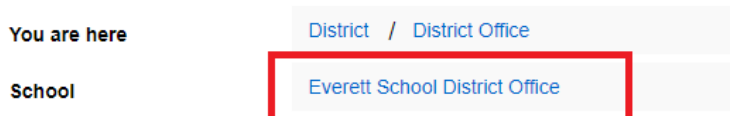| You are here | District |
| School Type | District Office   Elementaries   High Schools   Middle Schools |

Select
Everett School District Office

| You are here | District / District Office |
| School | Everett School District Office |

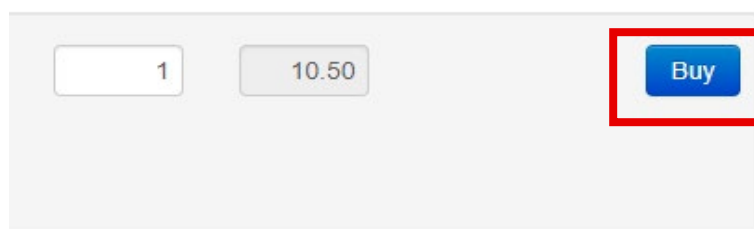Choose the category
T-Shirts

| You are here | District / District Office / Everett School District Office |
| Categories | Employee Benefit Payment   T-Shirts |

Locate the size of shirt you'd like to order and enter the quantity to the right then proceed by hitting the **BUY** button. Verify the item has been added by scrolling up to see a $ amount next to the checkout button on the top of the screen.
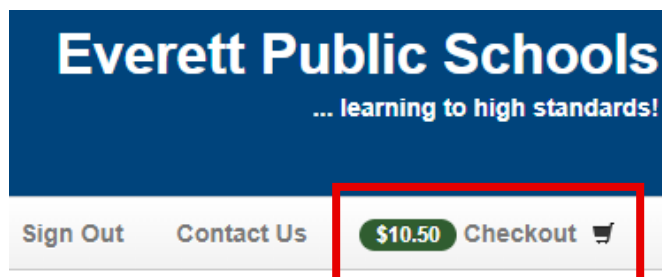
| 1 | 10.50 | Buy |

Continue by using the **Checkout** option on the top right of the screen.

Everett Public Schools
... learning to high standards!

Sign Out   Contact Us $10.50 Checkout 🛒

	Price	
	$10.50	Remove
Subtotal	$10.50	
Tax (0.00%)	$0.00	
Convenience Fee	$0.00	
Total	$10.50	

Review your order for the sizes and quantities you'd like to purchase then select

Checkout Step 1: Additional Info

Checkout Step 1: Additional Info

Fill in the prompts. Enter a name for who the t-shirt is for and which building the recipient works from. Continue by selecting
Checkout Step 2: Payment

Women's T-Shirt X-Small

First and last name

What building/department?

Enter your payment information and card number and then hit the **Pay Now** button at the bottom of the screen.

Payment

First Name

Last Name

Billing Street

Billing Zip Code

Card Info

Credit Card #

VISA MasterCard AMERICAN EXPRESS DISCOVER

Expiration

01   2023

Card Security Code

I'm not a robot — reCAPTCHA Privacy · Terms

Pay Now

To ensure data security, your card/payment information is never saved.

Summary		
Customer	Item	Price
	Women's T-Shirt X-Small	$10.50
	Subtotal	$10.50
	Tax (0.00%)	$0.00
	Convenience Fee	$0.00
	Total	$10.50